

**Lincoln Board of Health**  
**Virtual Meeting Minutes**  
**Wednesday, July 15, 2020**

Members Presents: Frederick Mansfield, MD

Patricia Miller

*(Member unavailable: Steven Kanner, MD)*

Others Present: Trish McGean, Town Nurse; Gregg Corbo, Attorney; Susan Rask, Director, Concord Board of Health; Victoria Otis, Pierce House; Buck Creel, Adm. For Business & Finance; Elaine Carroll, Adm. Assistant

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The meeting was called to order at 7:35 p.m. The next meeting will be on August 5, 2020 at 7:30 p.m.

Update from Trish McGean:

Patricia said that Trish would be late but that she gave her an update saying that Lincoln had 41 positive cases, which was one more since the last meeting. There are no current active cases. They have either recovered or have passed away. There have been no further deaths than the original 7 at The Commons. The Commons has had no new cases since May 24. They have worked long and hard with testing and with positive results. Trish works with Lincoln, Concord, Carlisle and Maynard and youth activities are starting up. An 8 year old boy tested positive because he was having a procedure but otherwise that family would never have known. A 17 year old had the mildest symptoms with only a mild sore throat, which is why school re-opening is going to be problematic. Every school is looking to re-open in the fall and would like to come before the Board. Trish McGean who joined late also said that she is seeing kids congregating in groups and not social distancing. There are more people in the 11-18 age group testing positive between the 4 towns she covers. If they have scratchy throats and runny noses then they are being tested. She is working with Susan Rask and Concord-Carlisle High School on how re-opening will be handled. There are lots of steps before kids go through the door and teachers are concerned. The focus is on the kids but teachers say do not forget us and they may get it worse.

21 Sunnyside Lane:

Gregg Corbo was invited to the meeting tonight to discuss the ongoing complaints from one neighbor about the horse odor from the two horses at 21 Sunnyside Lane. Dr. Mansfield said he has visited that area 5 times from June 24 to July 5, and he goes unannounced each time. He said there is a trail that circumvents Sunnyside Lane and Brooks Hill Road and you can go right up to the paddock and at none of these trips did he detect any odor from the horses and the stable is very clean. Gregg Corbo said that at the beginning of March the Board was going to issue the stable license, but it was put on hold because of the start of COVID-19 and the license was not issued. There are still court cases between Oak Ridge Realty and the Conservation Commission and Zoning Board of Appeals, which might make the issuance of the license a moot point. If the Town wins those court cases then the Board can issue the license. The Board will keep a record of all inspections at the facility. There have been no other complaints from neighbors. Everything there is fine and they are handling the removal of waste properly according to the Animal Control Officer. Susan Rask said that Concord does have an animal regulation for a stable license for a fee of \$50 a year. She will forward that on to Lincoln. Gabby White does the barn inspections in Concord. For now the Board will do nothing about licensing barns, but Gregg said it is a State law requiring a license for stables. Lincoln has been unable to get a list of barns so that a license application can be sent. Susan said she will contact someone from MDAR to see if she can get the list for Lincoln. This will be put on hold during the COVID-19 crisis and get an update on the court cases for ConCom and Zoning.

Pierce House Re-Opening:

Victoria Otis came before the members to discuss the re-opening of the Pierce House for events. A micro wedding at the Pierce House allows for 50 people on the property at a time including staff. The event is reduced from 8 hours to 5 to allow for a thorough cleaning done by a contracted cleaner. We encourage guests to stay home if not feeling well, to wear masks and social distance a minimum of 6 feet. The CDC requires that all staff wear masks. There are no buffet style meals permitted due to the amount of traffic over the food and no bands. There will be a thorough cleaning of the Pierce House by professional cleaners, which is charged to the client. The 50 guests will be 25% of capacity since the Pierce House holds 200 guests at one time. The majority of the

time the guests will be in the tent with no loitering outside. The bride will get ready at home or at a hotel and if getting ready at the Pierce House only 5 people will be allowed in with the bride. The event will be scheduled for 5 hours from 4:00 to 9:00. Someone will come in at 4:00 a.m. to clean and disinfect the house. The bathrooms will be cleaned daily and deep cleaning once a month. There should be no more than 6 people at each table. There also needs to be a book where the guests sign in with their names and phone numbers for contact tracing if anyone gets sick. She is looking for a temperature machine for testing. Anyone working at the event needs to attest that they do not have COVID-19 or have not been in contact with anyone who has in the last 10 days. Jennifer Curtin works with her and will help with the events. Susan said that she needs to have a COVID-19 safety plan and the food caterers need to send Susan their COVID-19 protocol. There has to be six-foot markers for those waiting for the bathroom and no gathering in bathrooms. The house cannot be open to the public. She has one bathroom on the first floor with a window and the rest of the house can be locked. The whole tent is open except for the sound side with 50% of the tent having to be open. Patricia said she got married at the Pierce House and at Victoria's asked her to send some pictures to her of her wedding.

#### Food Truck Event:

Victoria said that this event is on July 18 from 4:00 to 8:00. There will be three food trucks and the event was on Facebook and she received less than 100 people who voiced interest in the event. There will need to be a roster of who attends with only 100 people at a time and contact information needs to be obtained. The 100 limit includes staff and the people working in the trucks and a COVID-19 safety plan has to be given to Susan. People need to be kept 6 feet away when ordering food from the trucks with markers on the ground. There could be no more than 6 people on a blanket and it must be six feet away from other blankets. Susan said she needs to get a temporary food license for the trucks, which is usually done 2 weeks in advance. Victoria said she would take care of the requests.

#### Request for variance for a grease trap:

Buck Creel and Jennifer Soucy of SMMA came before the members to ask for a variance for a grease trap for a small temporary kitchen in Smith School. Buck said the Brooks Gym will no longer be serving food during construction. Phase 1 is under construction now and Phase 2 will be the Smith School. The little kitchen in Smith is too small and we need to create a larger kitchen as was done at Hanscom with the same setup as Brooks. This will serve the elementary school which will be located in the trailer and the middle school which will be located in the Smith Building. How the school will open is still up in the air. The Smith kitchen was constructed as a warming kitchen in 2007 and has a small three-compartment sink serviced by a model 8025 grease interceptor. The rated capacity of this unit is 25 GPM, with grease holding capacity of 50 pounds. They would only be serving cold lunches in the classrooms or not even feed the kids. To install a new grease trap outside would involve trenching through root mass of the honey locust tree. They propose installing a grease interceptor installed inside called Big Dipper that lets the water cool off and then grease goes to the top of the unit. When they wash the trays and pans in the sink, there may be grease on them. Without being outside, it will be easier to do plumbing and will not be digging up the roots. They would like to have the kitchen up and running by August 18. If they get the okay, then they will incur the cost of the Big Dipper. There will be added cost of excavation in the floor where they will put the grease interceptor, which will replace whatever the grease trap does. This may take three weeks to install and will require wiring also. If there are no people in school this year they can repurpose it. Fred Mansfield made a motion to approve the variance as discussed and shown at the meeting. Patricia Miller seconded the motion. Roll Call: Fred Mansfield – aye; Patricia Miller – aye.

#### Minutes:

Patricia Miller made a motion to accept the minutes of the March 11, May 27 and June 10 meetings as written. Fred Mansfield seconded the motion. Roll Call: Fred Mansfield-aye; Patricia Miller-aye.

At 9:00 p.m. Patricia Miller made a motion to adjourn the meeting. Fred Mansfield seconded the motion. Roll Call: Fred Mansfield-aye; Patricia Miller-aye.

*Submitted by Elaine Carroll*

*Approved: August 5, 2020*