



TOWN OF LINCOLN

WATER DEPARTMENT

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WATER DEPARTMENT
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WATER COMMISSIONERS' MEETING

June 9, 2016

4:30 PM

Pumping Station – 77 Sandy Pond Road

Attendees: Packy Lawler, Chair
Ruth Ann Hendrickson, Water Commissioner
Bob Antia, Water Commissioner
Kenny & Tara Mitchell, residents

The Commission reviewed and approved the minutes from the May 11, 2016 meeting, as amended.

Commissioner Hendrickson provided an updated draft copy of the Superintendent's annual review. The Commissioner reviewed the document and made several minor edits to the document. The Commissioners unanimously voted to approve the review, as amended.

Next, the Commissioners reviewed the Action Item List and made a number of revisions. Mr. Woods was asked to make the revisions and send it to Commissioner Hendrickson for review.

Mr. Woods then summarized the status of the draft utility easement for access to the Sandy Pond dam across the property at 67 Sandy Pond Road. Mr. Woods stated that the Commissioners had finalized the draft easement on March 29th and requested that he forward it to Mr. & Mrs. Mitchell, the owners of the property. Mr. Woods stated that Kenny & Tara Mitchell were at the meeting to discuss the easement. Mr. Mitchell expressed his appreciation for the openness & cooperative manner in which this project had been managed, however they were upset that the document provided was completely different than the verbal understanding of what was originally proposed in late 2015. Mr. Mitchell stated that they would agree to a temporary easement to facilitate the dam renovations and subsequent biannual inspections but that they would not agree to the permanent easement as outlined in the document. Commissioner Hendrickson apologized to the Mitchells and stated that there had been a number of iterations of the document over a six or seven month period and that the Board had lost perspective on the original intent of the agreement. The Commissioners discussed the topic and agreed that a temporary easement would be adequate for the purposes of this project and future inspections. Mr. Woods stated that he would modify the easement language and work with Commissioner Hendrickson to have a draft document ready for review at the next meeting.

Next, Mr. Woods provided a brief summary of the water quality sampling being conducted at fire hydrants across the distribution system. Mr. Woods stated that 23 locations were being sampled on a weekly basis for chlorine, pH and temperature and that two rounds of laboratory analysis would be collected approximately five weeks apart. Mr. Woods said that they had collected three rounds of sampling but it was difficult to notice any trends due to the limited amount of data.

Commissioner Hendrickson then led a discussion regarding water conservation efforts. Commissioner Hendrickson asked if we could increase our outreach program to multi-unit dwellings for low-flow toilets, showerheads, and washing machines. Mr. Woods stated that a number of residents in the various multi-unit complexes have taken advantage of the rebate program and that they are issued checks since the water bill is typically paid for by the management company. Commissioner Antia suggested that water use in these complexes be analyzed on a per unit basis to see how much water is actually being consumed to help target potentially high water users. Commissioner Lawler asked if the odd/even watering restriction could be modified so that the two days of watering were spread farther apart than the current configuration. Mr. Woods stated that it would take a fair amount of public outreach to get everyone on the new schedule considering that the Department sends out multiple violation letters each year on the existing schedule. Commissioner Lawler suggested that we begin outreach in the fall after the growing season is over. Commissioner Hendrickson stated that she would like to see the longer service lines checked for leaks and possibly an investigation of houses built in the 1950s, which show a higher than normal percentage of leaks than houses built during other periods. Mr. Woods stated that the annual leak detection program typically identifies service leaks but that he would research and generate a list of properties for Department staff to listen on the curb stop for leaks.

Finally, Mr. Woods summarized the last discussion the Board had regarding modifications and upgrades to the Bedford Road storage tank. Mr. Woods said that water mixers were proposed in both a new stand-alone tank and a new tank within the existing tank alternatives. Mr. Woods stated that he would like to pursue having a mixer installed in the interim while discussions on various tank options continue. The Board agreed that the installation of a mixer would have benefits and could be reused in the future when tank modifications are made. The Board requested that Mr. Woods investigate purchase and installation pricing.

There being no further business, the meeting was adjourned at 5:55 PM. The next meeting of the Water Commissioners is scheduled for July 13, 2016 at 4:30 PM at the Pumping Station.

Respectfully submitted,

Gregory Woods
Superintendent