



# TOWN OF LINCOLN

WATER DEPARTMENT

MIDDLESEX COUNTY MASSACHUSETTS

TOWN OF LINCOLN  
WATER DEPARTMENT  
16 Lincoln Road  
Lincoln, MA 01773-6353  
Phone: 781-259-2669

## Board of Water Commissioners Meeting Agenda

REVISED

August 19, 2020 8:00 a.m.

### Virtual Meeting Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law

1. ~~Appointment: Jennie Cook, Saint Anne's Church 147 Concord Road to discuss and dispute water usage charges.~~  
Rescheduled to the September meeting. \*
2. Appointment: David Oliveri, Civico Development to discuss and request waiving the final read fee for the 60 units at Oriole Landing – vote expected.
3. Discuss water use restrictions for agriculture use. \*
4. Water Plant Manager – Operations Report to discuss Water Supply and project updates (valve replacement, catwalk, SCADA and membrane replacement).
5. Discuss town water accounts that are metered but not billed – vote expected.
6. Discuss what Services to offer to the Town at no charge. Station Park, Cemetery, relocate a hydrant (Sandy Pond Rd) Do we do the work and send them the Bill. Do we have a limited amount of funds in a separate line item in the operating budget to take care of this and when the funds run out the project will need to wait until the next fiscal year, like the water conservation line item in the budget – vote expected.
7. Sign contract with Tata and Howard for General Engineering assistance T & H No.6492– vote expected
8. Sign contract with Tata and Howard for Engineering Assistance for the design of the coagulation system T & H No. 6543 - vote expected \*
9. Discuss whether to add watershed/inspector position or press the Police Department to assist with enforcing the rules and regulations.
10. Appoint Alison Boland as the new Administrative Assistant. \*
11. Water Superintendent Annual Evaluation – vote expected.
12. Drought update – vote expected.
13. Approve the minutes of June 23, 2020 – vote expected.
14. Approve the minutes of July 7, 2020 – vote expected.
15. Other Business

**\*Items edited after original posting.**

Adjourn

**Remote Participation Protocols:** Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Lincoln Board of Water Commissioners will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the [www.lincolntown.org](http://www.lincolntown.org). For this meeting, members of the public who wish to listen or watch the meeting may do so in the following manner:

**Topic: Board of Water Commissioners Zoom Meeting Time: 8:00 am \***

Join Zoom Meeting

<https://zoom.us/j/93393327939?pwd=dTI6RUVweTFWcVJ4Z0ZYZ2ZTZmVMQTO9>

**Meeting ID:** 933 9332 7939

**Password:** 770882

**Dial by your location:** 646- 876- 9923

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the [city/town's] website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.