

**LINCOLN PUBLIC LIBRARY TRUSTEES MEETING**  
**TUESDAY, May 26, 2020**  
**4:30 PM – Via Zoom Due to COVID-19 Shutdown**

**AGENDA**

Recorder: Barbara Myles – *Votes May Be Taken by Roll Call*

1. Welcome: Paul Blanchfield, FinCom Liaison
2. Approve Meeting Minutes for February 25, 2020
3. Librarian's Report
  - a. Kudos
  - b. Staffing Updates – Laura Paryl, Part-time Reference Librarian
  - c. Draft for Reopening the Library (See Attached)
  - d. Articles/Notifications about Library Activities during Shutdown and Plan for Reopening
  - e. Budgeting process
4. Update Capital Items for FY2020 & FY2021:
  - a. Facility Review – Review – Repair Tracking Chart from 2004 – on hold
  - b. A/C Replacement – Noise/baffle Update
  - c. Parapet Repairs – Town Meeting Preparation (if needed)
5. Reports:
  - a. Building & Grounds Updates – Peter Sugar, Dennis Picker, & Barbara Myles
  - b. Friends of the Lincoln Library (FOLL) – Dennis Picker
    - i. THANK FOLL for the FABULOUS SIGN~!!
  - c. Finance Report
6. Other Business
7. Adjournment
8. Executive Session
9. Adjournment of Executive Session

**NEXT MEETING → Tuesday, June 23, 2020 -- Meetings start at 7:30 PM (unless otherwise noted)**

*2020 Meeting Schedule: Usually the 4<sup>th</sup> Tuesday of each month unless otherwise noted.  
Jan. 28, Feb. 25, March 17 (3<sup>rd</sup> Tuesday)-CANCELLED, April 28-CANCELLED, **May 26-4:30 PM**, June 23, July 28,  
August-NO Regularly Scheduled MEETING,  
September 15 (3<sup>rd</sup> Tuesday), October 27, November 17 (3<sup>rd</sup> Tuesday), December 15 (3<sup>rd</sup> Tuesday).*

**\*All subcommittee meetings are subject to the Open Meeting Law regulations, must be posted with an agenda, and have official minutes recorded.**