

**BOARD OF SELECTMEN MEETING MINUTES  
DONALDSON ROOM  
Monday April 25, 2016 7:30 P.M.**

**PRESENT:** Peter Braun (Chair), Renel Fredriksen, James Craig

**STAFF:** Mary Day, Assistant Town Administrator; Peggy Elder, Administrative Assistant

**WELCOME & INTRODUCTIONS:**

- Mr. Braun opened the meeting and reviewed the agenda. He welcomed Mary Day who was filling in for Tim Higgins.

**ANNOUNCEMENTS:**

- Mr. Braun reported that the monthly HATS meeting will be held this Thursday night in the Donaldson Room at Town Offices. Paul Regan from the MBTA Advisory Board will be attending.
- Dan Pereira, Parks & Recreation Director announced the Community Fair, celebrating 40 years of the Council on Aging, Parks and Recreation Department and Lincoln Review is being held this weekend. He reported that there will be over 30 groups there.
- Mary Day announced that on Wednesday May 18<sup>th</sup> the Town Archives Advisory Committee would formally recognize and celebrate Jack MacLean's appointment as Town Historian.

**APPOINTMENTS:**

- None

**OPEN FORUM:**

- None

**TOWN ADMINISTRATOR'S REPORT:**

- Traffic - Ms. Day spoke about the status of traffic management in the town. She reported that the Police Dept. is in the process of compiling additional speed and related data regarding Tower Road. Mr. Braun reiterated that the goal is to have a public forum on the general subject, most likely at the State of the Town Meeting in the Fall.
- Planning Director – Ms. Day reported that Jennifer Burney would be attending the May 9, 2016 Board of Selectmen meeting to give a status report. Ms. Burney emailed a Lincoln Planning update on various matters she is involved in or following. Mr. Braun praised Ms. Burney for the comprehensive update.

## DISCUSSION

- Annual Re-Appointments – Ms. Elder gave a brief overview of the status of the consent list of re-appointments. . Mr. Braun added that he will remain on the HFAC until the potential candidate for that position is appropriately vetted. Ms. Fredriksen made a motion to approve the consent list as presented with the one change of removing Diana Chirita from Affordable Housing. Mr. Craig seconded. It was unanimously approved.
- Landfill Solar Working Group – Next meeting is scheduled for May 3<sup>rd</sup>. They hope to finalize hiring a consultant at that time to assist in developing the solar blueprint.
- Bemis Hall – Ms. Day gave an update to the project. Things are going quite well. They are getting close to finishing. She also shared recent project photos with the Selectmen. There will be a ribbon-cutting ceremony when all of the work has been completed. Carolyn Bottum is working on that. Mr. Braun added his thanks to Michael Haines for his work on managing the project within the budget.
- IT Director Search – Ms. Day brought the Selectmen up to date with the search process. The kick off meeting will be held on May 13<sup>th</sup>. The committee is made up of Renel Fredriksen, Tim Higgins, Rob Ford, Colleen Wilkins, Jaki Apsler, Chief Kennedy and Valerie Fox. Ms. Day reported that she met with current IT Director Chuck Miller to narrow the field from 35 down to 9. Her hope is to get resumes out to the committee this Friday so they have plenty of time to review the resumes prior to the meeting.
- MBTA Monopoles - Ms. Day reported that the MBTA has to reapply to the FCC because the main purpose of the monopoles is improved wifi and not positive train control. She added that Ms. Burney is monitoring this situation.
- Lincoln-Sudbury Fields Project - Ms. Day reported that the Lincoln-Sudbury School Committee has rescinded their request to amend their budget and will be going through the customary channels this Fall so there is no action needed from the Board at this time .
- Route 2 – Mr. Braun reported that the project is continuing to proceed well towards completion soon. He added that he and Mr. Higgins have urged the DOT to have a ribbon-cutting ceremony at the completion of the project, to include the opportunity to recognize the contributions of many Lincoln residents and staff to the project over several decades.
- Liaison Reports:
  - Mr. Craig reported that he attended a recent Conservation Committee meeting and that there are currently 6 potential candidates for two openings on the Committee. Mr. Craig has had an opportunity to meet or speak with most of the candidates, who will be formally interviewed by the Board on May 9<sup>th</sup>.
  - Mr. Braun reported that he was at Hanscom Air Force Base this morning for a change of leadership ceremony for one of the Principal Executive Officer positions. He added that, as always, attendance at such events not only reinforces the Town's

relationship with Base leadership, but also provides important opportunities to interact with other local, State, and federal officials. Mr. Braun also said that there will be a new Commander of the 66<sup>th</sup> Air Base Group installed this summer, likely on July 26, 2016.

- Mr. Braun mentioned an article in the Sudbury Town Crier noting that Sudbury had formed a new group to look at alternative vocational school options. He said that Boxborough has also said that they have formed a similar group. Mr. Braun said that he has encouraged the Lincoln Schools to link with these other towns' activities to enhance Lincoln students' opportunities to understand and explore their options of voke-ed.

#### **ACTION ITEMS:**

- DPW Appointment – The DPW asked that the Board appoint Steven Frias as a new DPW Crew Member. Mr. Craig made a motion to approve the appointment. Ms. Fredriksen seconded. It was unanimously approved.
- Municipal Relief Act for FY16 – Ms. Day gave an overview of what the Municipal Relief Act is and asked the Board to approve it for FY16. Ms. Fredriksen made a motion to adopt the provisions of the Municipal Relief Act that enables the Town Accountant to make year-end budget transfers from one Department to another or between line items within a specific Department. Mr. Craig seconded. It was unanimously approved.
- Gun Safety Resolution – Mr. Craig made a motion to sign a letter to the President of the United States regarding the Town of Lincoln's Gun Safety Resolution that had been approved at Town Meeting in March. Ms. Fredriksen seconded. It was unanimously approved.
- Fossil Fuels Divestment Resolution – Ms. Fredriksen made a motion that Mr. Braun sign a letter to the Governor regarding the Town of Lincoln's Fossil Fuels Divestment Resolution that had been approved at Town Meeting in March. Mr. Craig seconded. It was unanimously approved.
- DeCordova Liquor License – DeCordova wishes to add two additional Managers to its liquor license. Mr. Craig made a motion to sign the Form 43 to add the two additional Managers. Ms. Fredriksen seconded. It was unanimously approved.
- Road Closure – The Board was asked to approve a road closure of Weston Road between Lincoln Road and Silver Hill Road on May 1, 2016 between 8:30AM-9:30AM for the PMC Kids Ride. Ms. Fredriksen made a motion to approve the road closure. Mr. Craig seconded. It was unanimously approved.

#### **CORRESPONDENCE:**

- None

**MEETING MINUTES:**

- Ms. Fredriksen moved to approve the March 31, 2016 Workshop minutes. Mr. Braun seconded. It was unanimously approved.
- Ms. Fredriksen moved to approve the March 14, 2016 minutes. Mr. Braun seconded. It was unanimously approved.

A motion was made by Ms. Fredriksen to adjourn. Mr. Craig seconded. It was unanimously approved. The Meeting adjourned at 8:30 P.M.

Submitted by Peggy Elder  
*Approved 5/23/16*